## SAVING ENERGY AT THE NATION'S CAPITOL

PROMOTING
RESOURCE
CONSERVATION
THROUGH
ENERGY
EFFICIENCY,
WASTE REDUCTION,
AND
RECYCLING
ON CAPITOL HILL.

# REDUCE, REUSE, RECYCLE when you RETIRE, RENOVATE, RENEW office space and equipment

Start with the 3 R's . . .

**REDUCE** the amount of materials you consume by conserving, planning ahead, and going digital.

**REUSE** everyday materials instead of wasting disposable materials with each individual use.

**RECYCLE** materials according to the recycling program in your building to prevent landfill waste.

### Then, add 3 more:

#### **RETIRE**

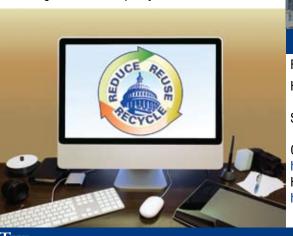
- Replace outmoded energy-intensive equipment with new Energy Star models.
- Get rid of old appliances and equipment with toxic chemicals and refrigerants.
- Contact the AOC to properly dispose of your old electronics and equipment.

#### **REPLACE**

aging office equipment with multi-functional, networked equipment to increase usable space.

#### **RENOVATE**

- your office space for maximum efficiency with smaller, wireless printer/copiers, and devices.
- Plug all equipment into smart strips.
- Place shared equipment in smaller, accessible locations.
- Improve productivity with less clutter and more efficient workstations.
- Choose natural, sustainable, low-VOC materials for good indoor air quality.





For additional recycling bins and other questions:

House Office Buildings and

U.S. Capitol, House side only: 225-4141

Senate Office Buildings and

U.S. Capitol, Senate side only: 224-6344

Capitol:

http://capitol.aoc.gov/programs/Recycling-Program.cfm House:

http://house.aoc.gov/programs/Recycling/index.cfm



For more information:

http://capitol.aoc.gov/powertosave/ http://www.aoc.gov/powertosave/